

**The Tennessee Valley Chapter of
Society for Human Resources Management
Board Meeting 06-05-12**

Present: Robin Jackson Pat Bearden Nancy Vaughn
Amy Smith Pam Werstler
Cathy Shallal Amanda Tidwell
Mary Ila Ward Jeff Powers

- I. The meeting was called to order by Robin Jackson, President, at Java Jaay's in Decatur.
- II. The minutes from May were reviewed by the Board members. Pam Werstler had e-mailed out suggested changes to the minutes. These changes were reviewed. A motion was made by Pam Werstler to approve the May minutes. Robin Jackson seconded the motion. Pat Bearden agreed to e-mail out the completed minutes with changes to Amy Smith for her files. (Pat had filled in for Amy Smith last month in the role of Secretary.)

III. Officer Reports:

President: Robin Jackson passed around some sample survey questions for the upcoming TVC-SHRM Membership survey that will be going out this week. Robin had asked the Board members to e-mail her ideas for questions that might be included on the survey. Robin stated that Amanda Tidwell would e-mail out the survey (which would be linked to the TVC-SHRM website) and that members could then complete the survey through this link. Robin stated that she would compile 10 questions from the suggested questions and send them out to Amanda, cc'ing the board. This will hopefully give us some insight on what the membership would like to hear at upcoming chapter meetings.

Robin also passed out a Board of Directors' Commitment Form. This form is used by other SHRM chapters to reaffirm each Board member's commitment to their role on the Board. Robin asked each member to sign and return to Amy Smith, Secretary, to keep on file.

2nd Vice President of Membership: Nancy Vaughn reported that there were 4 new members up for consideration at the meeting today. The membership reviewed and approved the following 4 candidates for membership:

- **Patti Fowler, General Manager from Accent Staffing**-asked for an associate membership, approved for a professional membership due to position and years of experience.

A motion made to approve Patti's Professional Membership into the chapter was made by Nancy Vaughn; seconded by Pam Werstler.

- **Matt Crowson, Employee Relations and Training Administrator with Nichols Aluminum** applied for a professional membership. Matt used to be a member of the chapter.
A motion was made to approve Matt's Professional Membership by Jeff Powers; seconded by Denny Smith.
- **Beth Gryskiewicz, Human Resources Generalist at 3M**, applied for professional membership.
A motion made to approve Beth's Professional Membership into the chapter was made by Robin Jackson; seconded by Jeff Powers.
- **Kimberly Holmes, Human Resources Supervisor at Nucor**, applied for professional membership.
A motion was made to approve Kimberly's Professional Membership by Nancy Vaughn; seconded by Robin Jackson.

Nancy also stated that Charles Golembeck (Debbie Golembeck's spouse, who works with her at her HR Consulting firm) had applied for membership in May. Nancy stated that Charles did not include a work history and only included his 6 months of working with Debbie on his membership application. Nancy said that she asked Charles to forward a resume or completed work history to her by June 1st to be considered for membership but that she had not received anything to date. Nancy said that she was not presenting Charles' application for membership today due to incomplete information.

1st Vice President of Programs: (position vacant) Robin Jackson stated that the Board would work together throughout the year to schedule speakers and obtain HRCI credits. Robin stated that the following months were taken care of for 2012:

- **June**-Brad Williams from Brad Williams Financial Services is scheduled for the June meeting next week. He will discuss Changes to 401(k). His topic has been pre-approved for HRCI credits. Robin stated that Brad had asked for an overhead screen for his presentation. Amy Smith agreed to contact The Holiday Inn to see what the charge would be to provide this for Brad at the meeting.
- **July**-Libby Frisby (a new chapter member) will present keys to Building and Launching Effective Teams. (This has been submitted for HRCI credits, pending approval)
- **August**-still available. Nancy Vaughn volunteered to speak with Wendy from Balch & Bingham to see if she might be interested in speaking in August. Wendy spoke at the State Conference recently and was very well-received.
- **September**-Diversity month-Jeff Powers will handle speakers. Jeff stated that he had 2 possible speakers for this month.
- **October**-Fall Workshop month-no chapter meeting
- **November**-Legislative month—Pam Werstler handling speakers for this
- **December**-Holiday Party-no chapter meeting

Secretary: Amy Smith had nothing to report.

Treasurer: Pat Bearden presented the Treasurer's Report for May 2012. The ending balance for the month was \$8234.66. plus \$74.00 cash. The money market account was at \$5020.77 at the end of May. Pat reported that the social went a little bit over budget, but that we had gained new members from it, so it was likely worth the extra cost. Pat also said that the account was changed from a business checking account to a free checking account. This didn't require a minimum balance. The Board discussed transferring some of the checking account money into the money market account, since the balance was so high. The board also discussed the very low interest rate return on this and questioned if it was worth the trouble. Pat suggested transferring \$2500. Jeff Powers suggested asking if more interest would be earned on \$10,000 and what the penalty would be from pulling from the money market account. Pat agreed to find this information out and follow up with the Board via e-mail.

Chair Reports

Legislative-Pam Werstler stated that the AL State Conference was a success and that several TVC-SHRM Chapter members were present. Pam mentioned that a photo had been taken of the TVC-SHRM members at the event. (Amy Smith noted that it would be in the newsletter). Pam stated that Jeff Tobe, who was at the AL SHRM Conference, would be at the SHRM National conference in Atlanta this month. Pam stated that there was not much going on legislatively, which was not unusual in an election year. Pam stated that the Paycheck Fairness Act was still out there. Pam also stated that Alabama State Council Member Juanita Phillips recently testified before Congress to the HELP Committee for Workplace Flexibility. Juanita did this on behalf of SHRM. Pam stated that she would check with Juanita to see if she might attend the November legislative meeting to speak about her experience doing this.

SHRM Foundation: (Vacant) Robin Jackson stated that she had spoken with Melva Gray from Wayne Farms about filling this role and that Melva had accepted the invitation. The Board agreed unanimously to appoint Melva to the open position for the remainder of 2012. Robin stated that she would let Melva know.

Community & College Relations: Denny Smith stated that Michelle from the Alzheimer's Association would be our community speaker for the June meeting.

Special Events Director: Cathy Shallal stated that the Fall Workshop was scheduled at the Calhoun Robotics Center for Wednesday, October 10th. Cathy also asked if she could arrange a committee to assist her in planning for the workshop. Pam Werstler agreed to contact Ann Coleman to see if she could help out; Robin stated that she would contact Kim LaFevor to see if she could help. Amy Smith suggested that Cathy e-mail Tonya Hughes, who coordinated last year's event, for her notes on food and prizes. Robin suggested that Cathy ask Melva Gray to assist with prizes. The Board agreed to assist with finding speakers for the event once the results of the survey were in. Robin Jackson agreed to include a question in the survey about what members might like to see at the Fall Workshop so that the Board would have a better idea of what to schedule. Cathy

also stated that she would send info to Amy Smith to promote in the newsletter about the workshop and any Foundation fundraisers we would be doing.

Diversity: Jeff Powers stated that the Chamber's Diversity Summit and Banquet would be held on September 25th. Jeff said that he is also working with 2 possible diversity speakers for September.

Certification: Mary Ila Ward stated that both she and Lynn Lane had passed their SPHR exam.

Director of College Relations

Terry Naccarato was not present at this meeting.

Technology: Amanda Tidwell had to leave the meeting early but agreed to work with Robin on the survey and link to the website.

IV. Old Business

None

V. New Business

None

VI. Announcements

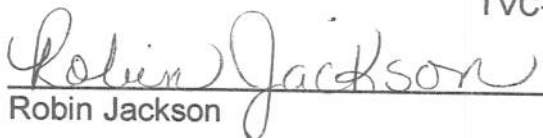
Nancy Vaughn announced that she had recently gotten a full-time position with Army Corp. Engineers and would no longer be able to attend board meetings. Nancy stated that she would continue to attend chapter meetings and could still handle her role as VP of membership remotely, if OK with the Board. The Board agreed that this role could do this and that Nancy could e-mail any info/reports to Robin to communicate at the Board meetings.


Cathy Shallal announced that she is now working with Chasitie White at LeanFrog, writing job descriptions.

VIII. Action items

Respectfully Submitted,
Amy Smith, PHR

Final Approval
TVC-SHRM Chapter President


Robin Jackson


Date